



# HOLY SPIRIT CATHOLIC SCHOOL

## General Information for Enrollment

### School Hours:

Pre-Kindergarten – Grade 8	7:55 am to 3:10 pm
After School Care	3:20 pm to 5:30 pm

### Tuition:

- Tuition may be paid in one lump sum, four quarterly payments, or ten monthly installments from July through April.
- Upon acceptance, a deposit of \$250 per family is due to hold your place. This amount is applied to tuition.
- The first month's tuition and the \$225 academic supply fee are due in July.
- \$1500 New Family Discount for students entering Kindergarten through Grade 8 - \$1000 applied to first year of enrollment; \$500 applied to second year enrolled.
- If you need financial aid information, please contact the school office or go to [www.holyspiritrcs.org](http://www.holyspiritrcs.org) for a link to the confidential FACTS application in the Admissions tab.

Holy Spirit Parish subsidizes school expenses. As part of your commitment to the parish, Holy Spirit Catholic School families are obligated to be supporting members of the parish. This support includes the giving of each family's time, talent, and treasure.

### Commitments:

- Each family is required to sell/purchase raffle tickets in the amount of \$500 to support the annual school raffle.
- Each is required to assist in recess duty responsibilities during the year. The number of recess duty days is variable according to the number of families enrolled and the number of school days.  
Families have the option to 'buy-out' of recess duty for \$15 per day.
- Each family is required to assist the Parent Association (PA) in coordinating at least one PA sponsored activity during the school year.

### Age Eligibility: (Age as of September 1)

Pre-kindergarten*	4
Kindergarten	5
First Grade	6
Following Grades	Upon successful completion of previous grade

\*children must be fully toilet trained to enter the pre-kindergarten

### Priority Structure:

**First:** Returning students and their siblings.

**Second:** Students from other families who are supporting members of Holy Spirit Parish.

**Third:** Students from other Catholic parishes.

**Fourth:** Non-Catholic students.

*Note: All non-Catholic students must be willing to accept non-compromised Catholic educational atmosphere and school faith life. No special considerations or adjustments will be made to accommodate students of other faiths.*

### Completion of Application Process:

The following documents are necessary to complete your child's application to Holy Spirit Catholic School. Please use this checklist to make sure you have included everything.

- \_\_Application (submit online at [www.holyspiritrcs.org](http://www.holyspiritrcs.org))
- \_\_Copy of birth certificate
- \_\_Copy of baptismal certificate
- \_\_Transfer records from all previous schools /home schools where applicable
- \_\_A \$25 application processing fee per student

Please submit application documents and fee to our school office.

Holy Spirit Catholic School  
9565 Musch Rd.  
Brighton, MI 48116